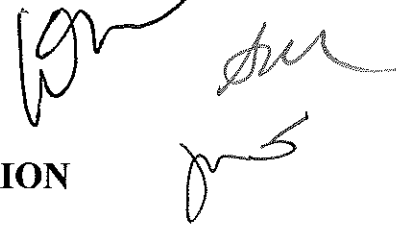


TAF/22/16

Board Proposal 09/27/2017

Handwritten signatures in black ink, including a large signature that appears to be 'JRM' and several smaller, less legible signatures.

**ARTICLE XII  
EMPLOYEE EVALUATION**

C. Observations of a teacher's performance shall be made in accordance with the following procedural provisions:

7. Pursuant to the requirements detailed in LEADS, at the conclusion of the evaluation process the administrator shall assign an overall performance score (summative score) **in the LEADS platform. The employee's electronic acknowledgement** on the summary evaluation form, ~~sign the form and obtain the signature of the employee. The employee's signature shall indicate only that the employee has read the summary evaluation and does not necessarily indicate agreement with the content. The employee shall receive a copy of~~ **access and download** a summary evaluation ~~that~~ which shall also be placed in the employees personnel file kept electronically. ~~A teacher shall not be requested nor required to sign a blank or incomplete evaluation form.~~